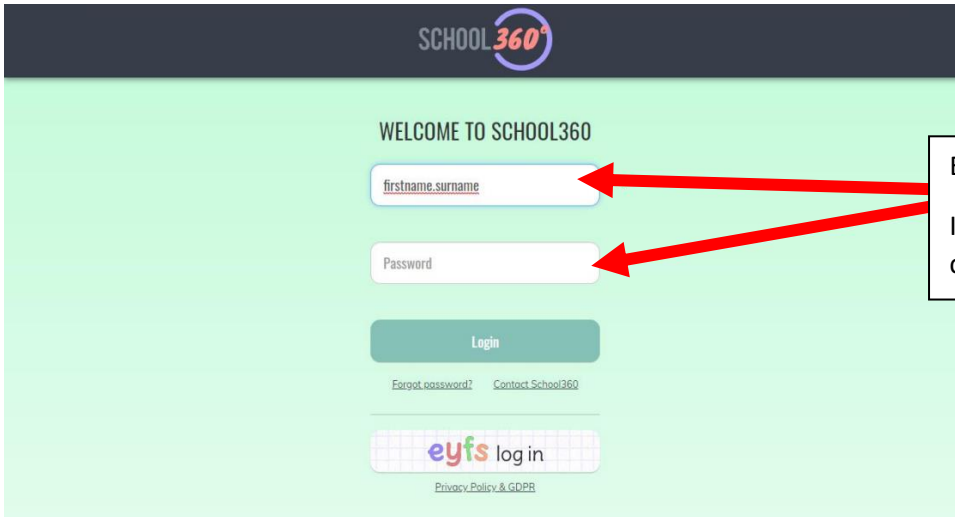




School 360 User Guide

www.school360.co.uk

1. Navigate to school360.co.uk using a web browser.



Enter username and password.

If you have forgotten these, please contact your class teacher.

2. This is the homepage. It may look slightly different to this if you have customised your homepage.

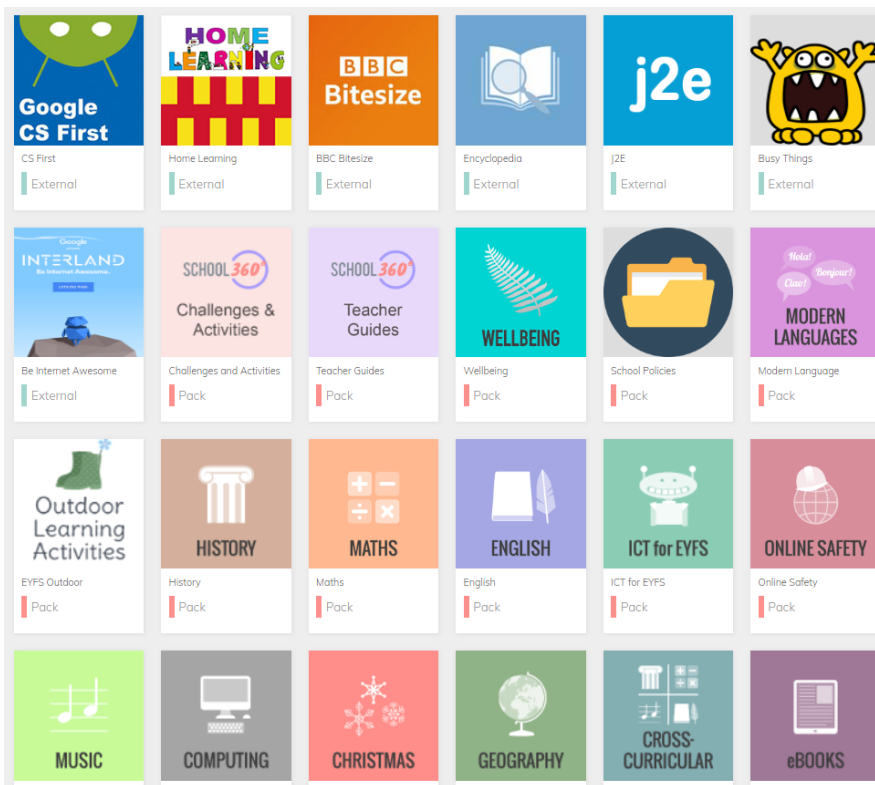


Click here to access Google Classroom (see point 4).

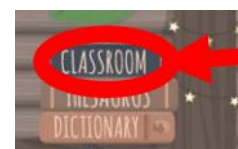
Click here to access School 360 resources (see point 3), including:

- J2E
- Busy Things
- Encyclopaedias
- Google Internet Legends
- Adobe Express

3. Clicking on Resources will take you to a screen like the one below. Your teacher might ask you to complete activities and games that can be found here. Accessing resources through School 360 will sign you in to them automatically, so you don't need to remember even more passwords!

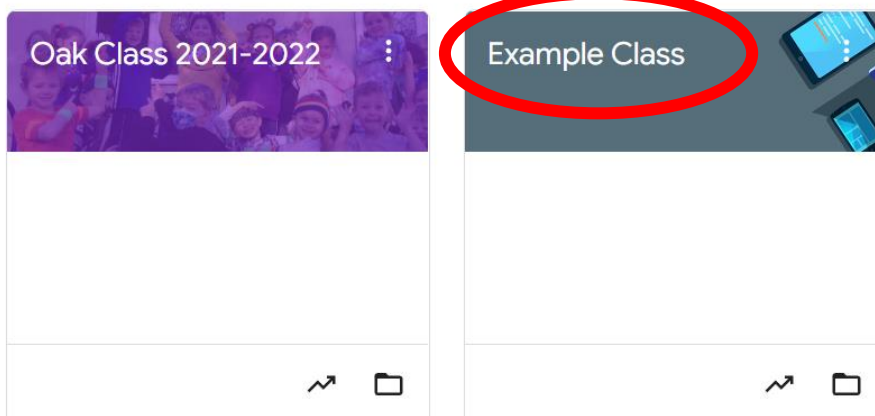


4. Clicking on Classroom will take you to Google Classroom. You should see a screen similar to the one below. Click on the name of your class.

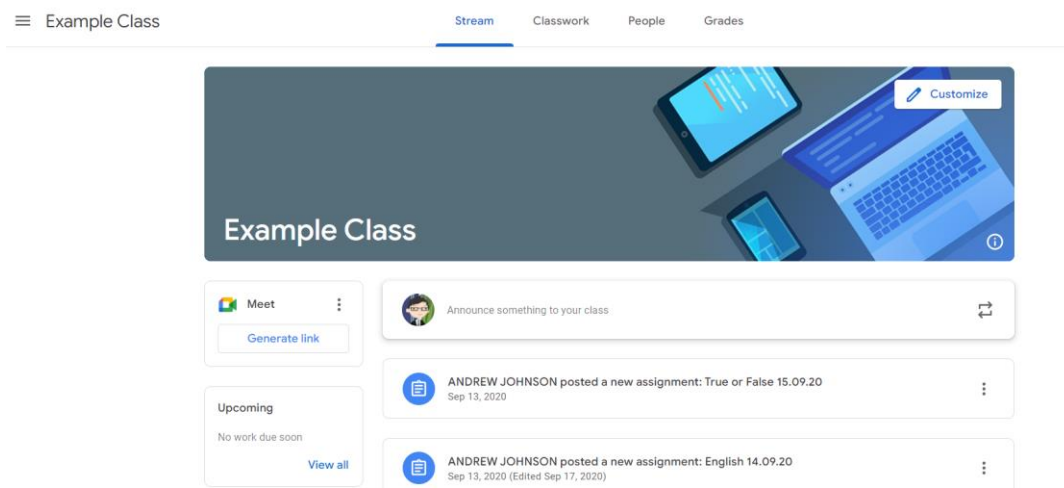


☰ Google Classroom

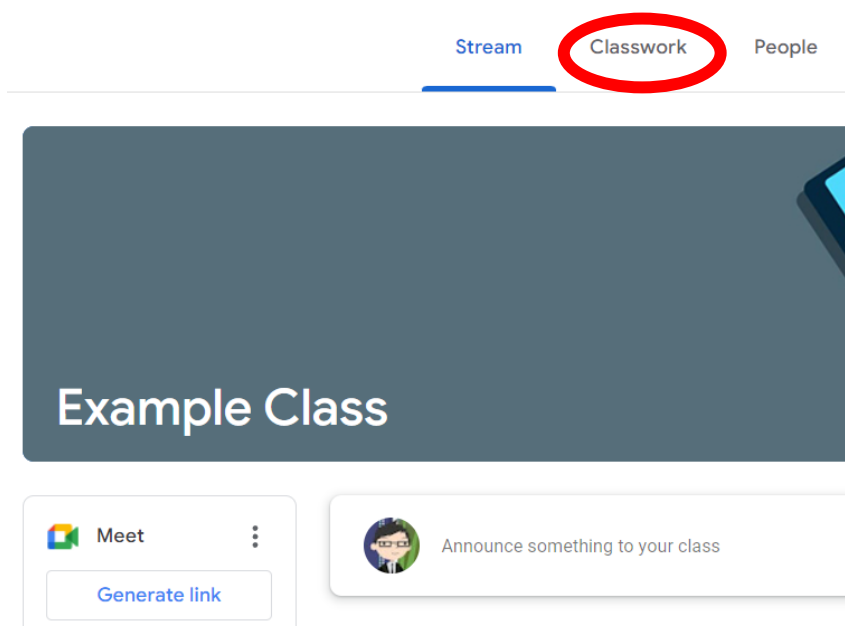
📁 To review 📅 Calendar



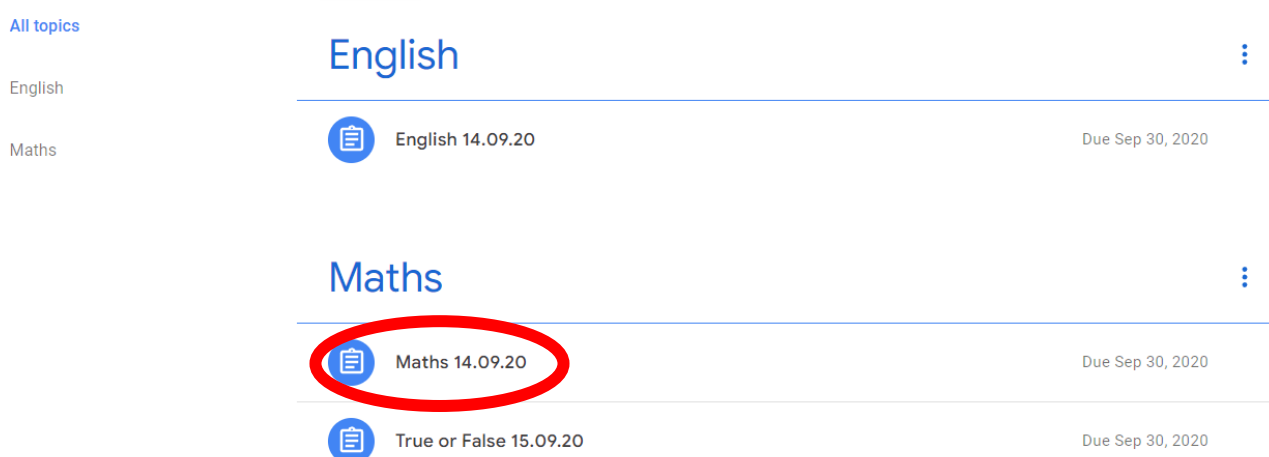
5. This is the Class Stream, which is the main class page. Work that has been set, as well as posts and comments, will appear here.



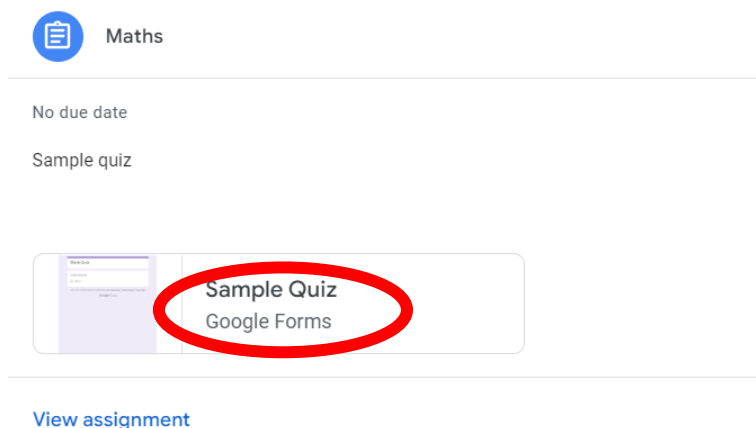
6. To access work that has been set, click Classwork.



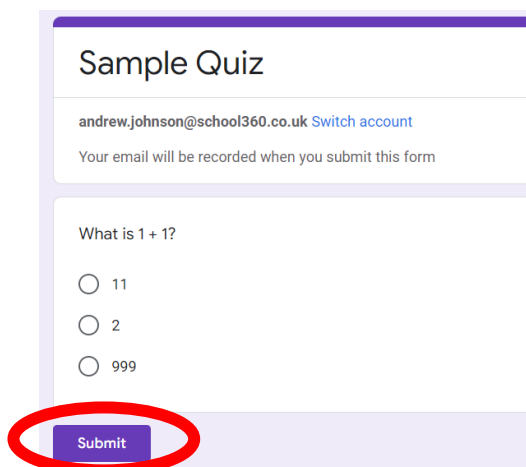
7. Under Classwork, you will be able to see work organised by topic. Work may or may not have a due date. It may be an assignment or a quiz. Simply click on an activity to begin.



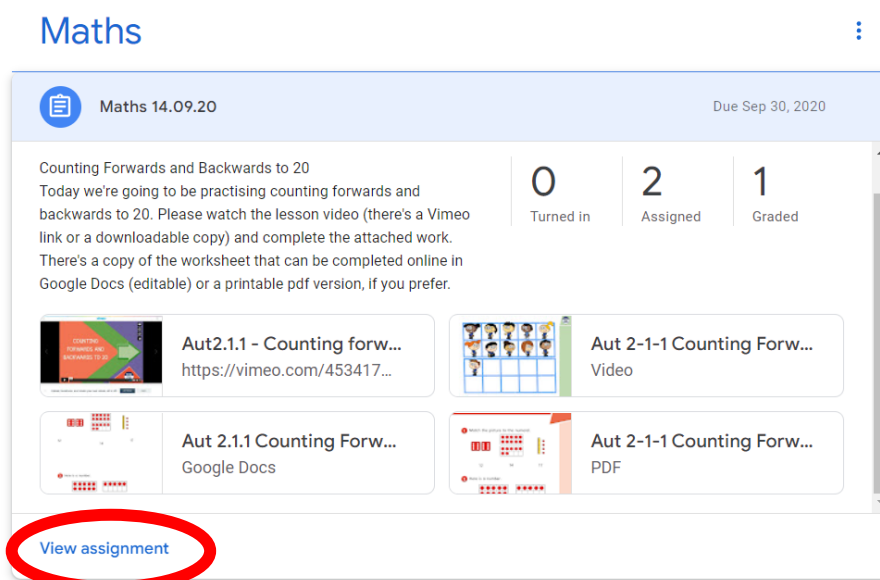
8.a. After clicking an activity, it will expand to show further information. If the task is a quiz, click on the name of the quiz to begin.



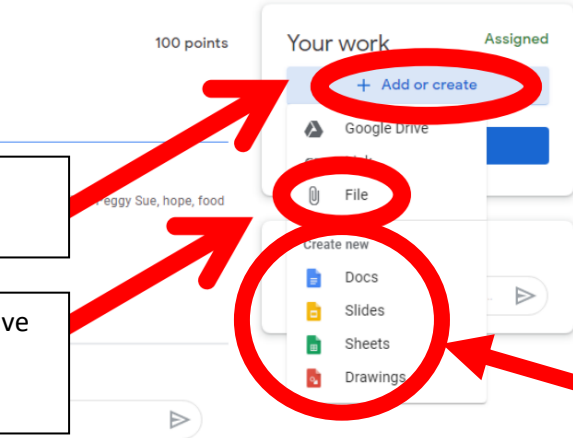
8.b. The quiz should appear. Questions may be multiple choice or may require a typed answer. Once you have completed a quiz, you need to press Submit.



9.a. If the task is an assignment, first click view assignment. You will see a page giving details about that assignment.



9.b. Depending on the assignment, you may have to use a file that your teacher has attached or you may have to create your own and send it to your teacher. Your teacher will let you know which you need to do.



100 points

Your work Assigned

+ Add or create

Google Drive

File

Create new

- Docs
- Slides
- Sheets
- Drawings

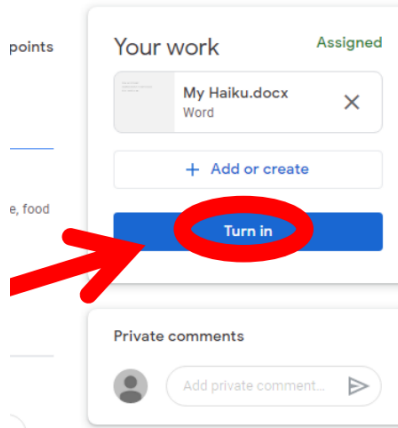
eggy Sue, hope, food

Here you can add or create work.

To upload a file that you have created on your computer, click here.

To create a new file, click here.

9.c. When you have finished your assignment, remember to hand it in.



points

Your work Assigned

My Haiku.docx Word

+ Add or create

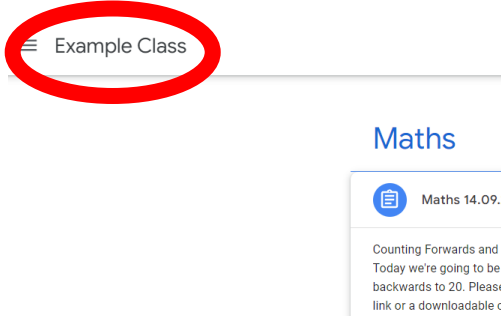
Turn in

Private comments

Add private comment...

e, food

10. If you need to get back to the Class Stream (the main class page), click the class name in the left hand corner.



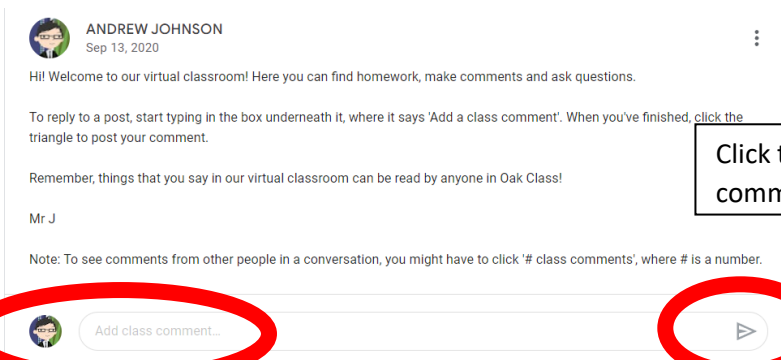
Example Class

Maths

Maths 14.09.20

Counting Forwards and Ba
Today we're going to be pr
backwards to 20. Please w
link or a downloadable cop
There's a copy of the works

11. Your teacher may post things on the Class Stream. Depending on your class, you may be able to reply to your teacher's post with comments, or make posts of your own. Please remember that everyone in the class can see what you post and that what you write should be appropriate.



ANDREW JOHNSON
Sep 13, 2020

Hi! Welcome to our virtual classroom! Here you can find homework, make comments and ask questions.

To reply to a post, start typing in the box underneath it, where it says 'Add a class comment'. When you've finished, click the triangle to post your comment.

Remember, things that you say in our virtual classroom can be read by anyone in Oak Class!

Mr J

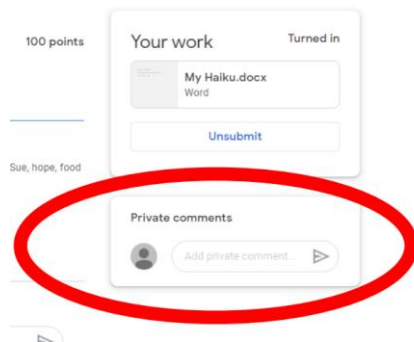
Note: To see comments from other people in a conversation, you might have to click '# class comments', where # is a number.

Add class comment...

Type your comment here.

Click this to post your comment.

12. If you want to ask to add a comment that only your teacher can see, this can be done on the page for an assignment.



13. If your teacher invites you to an online video lesson, the link can be found next to the Class Stream.

